ST. LAWRENCE HIGH SCHOOL

A JESUIT CHRISTIAN MINORITY INSTITUTION

FOR GOD AND COUNTRY

SECOND LIST

ADMISSION FOR CLASS 1 - ACADEMIC SESSION 2018

On the day of Admission FEE BOOKS will be given to the selected students from the Principal's Office. Fees, as indicated below, should be paid in the **St. Lawrence High School Branch of SYNDICATE BANK**:

1.	Admission Fee	:	Rs.26,000.00
2.	Tuition Fee (monthly)	:	Rs. 2,250.00
3.	Yearly (Session) Fee	:	Rs. 6,500.00
4.	Digital Class Fee (Yearly)	:	Rs. 2,500.00
5.	Caution Fee	:	Rs.10,000.00
6.	Black shoes, PT shoes & school bag	:	Rs. 1,800.00
	Total	:	Rs. 49,050.00

❖ **PAYMENT IN CASH ONLY.**

Caution Fee: Caution Fee of Rs.10,000 (Ten thousand) only will be returned at the time of leaving **St. Lawrence High School**, provided fees and other dues have been paid in full. The Caution Money Certificate is essential for claiming Caution Fee. **ALL OTHER FEES ARE NON-REFUNDABLE.**

Admission Forms will be given only after payment of fees. Thereafter, you will be guided through further admission procedures.

DATE OF ADMISSION : TUESDAY 12th DECEMBER 2017.

TIMING : 9.00 a.m. to 1.00 p.m.

VENUE : ST. LAWRENCE HIGH SCHOOL LOBBY

For further details kindly check the Notice Board on **Sunday 10th December 2017.**

Principal

Dated: 10th December, 2017

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CLASS 1 ADMISSION 2018

Parents are requested to bring the following documents on **Tuesday 12th December 2017** for class 1 admission procedure:

(a) Photocopies of Birth Certificate (e.g. Municipal Corporation Certificate) and a copy of Baptism Certificate (if the student is a Christian).

(b) Employer's Certificate of Income, of both parents (if both parents are working). Persons who are self-employed or who have their own business must submit either, a copy of Income Tax Returns or audited accounts statement of their yearly income or a personal statement.

(c) Photocopy of a valid document to prove residential address.

(d) Photocopy of certificate where applicable, of SC / ST / OBC.

(e) One Passport size colour photograph.

(f) Copy of Aadhar Card of Father, Mother & Child.

(g) Proof of blood group (copy).

(h) Copy of Report Card.

PLEASE DO NOT SUBMIT ANY DOCUMENTS OTHER THAN THOSE REQUESTED ABOVE.

Principal

Dated: 12th December, 2017.

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SALE OF UNIFORMS, SHOES, BAG & OTHER DETAILS FOR CLASS 1 - 2018

PARENTS ARE REQUESTED TO BRING YOUR SON ALONG ON TUESDAY 12th DECEMBER, 2017, FOR THE MEASUREMENT OF UNIFORMS WHICH WILL BE TAKEN AFTER THE ADMISSION PROCESS.

UNIFORMS, SHOES AND BAG SHOULD BE COLLECTED FROM THE SCHOOL CAMPUS BY EITHER PARENT ON WEDNESDAY 20th DECEMBER, 2017, BETWEEN 9.00 A.M. TO 1.00 P.M. PLEASE BRING YOUR SON ALONG FOR THE MEASUREMENT OF SHOES.

SCHOOL UNIFORM , SHOES AND BAG MUST BE PURCHASED FROM THE SCHOOL CAMPUS.

UNIFORM:	*	White shirt (half sleeved)	Available from school campus.
	*	Grey shorts (half pants)	
	*	White Shorts (P.T Class)	
SHOES	*	Black shoes with white socks.	
	*	Sports shoes with white socks	

NOT SUPPLIED FROM THE SCHOOL CAMPUS:

- In Winter: Navy blue Cardigans / Pullovers / Blazers.

SCHOOL BUS: The school DOES NOT provide Transport (school bus and pool car facility) Parents must make their own arrangements for transportation and the school accepts no responsibility whatsoever in this regard.

- School Diary will be given once the child joins school.

N.B. The price of the uniform will be given by the tailor in the school campus.

IMPORTANT – PLEASE READ CAREFULLY

The Academic Session 2018 begins on Saturday 6th January 2018.
Normal Class Hours (Primary Section): 8.40 a.m. to 2.00 p.m.

On the first day parents must bring their children to school at 8.15 a.m. You may escort them to their respective classrooms. Parents should leave the school premises before classes begin at 8.40 a.m. Parents should pick up the child from school at 11.15 a.m., ONLY on the FIRST DAY. Children do not have to bring their books or stationary to school on the first day. The may carry a water bottle and tiffin. Teachers will pass on further details in the class.

From the SECOND day onwards normal class routine (8.40 am to 2.00 p.m.) will be followed.

IT IS MANDATORY FOR STUDENTS TO COME IN SCHOOL UNIFORM FROM THE FIRST DAY OF SCHOOL.

PLEASE READ THE SCHOOL DIARY CAREFULLY AND FOLLOW THE INSTRUCTIONS THEREIN.

Principal

Dated: 10th December, 2017

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SALE OF BOOKS AND STATIONARY CLASS 1- 2018

TEXT & EXERCISE Books for Class 1 sections A, B and C will be sold from the School Campus on

WEDNESDAY 20th December, 2017, from 9.00 a.m. till 1.00 p.m.

'A' Stream – Section 1 **A**
'A' Stream – Section 1 **C**
} ENG. with Bengali - **Total cost: Rs.3,300.00 approx**

'B' Stream – Section 1 **B** } ENG. with Hindi - **Total cost: Rs.3,300.00 approx**

PAYMENT MUST BE MADE IN CASH AND OTHER DETAILS WILL BE GIVEN IN SCHOOL.

Principal

Dated: 10th December, 2017

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BLACK & P.T. SCHOOL SHOES FOR CLASS 1 - 2018

Each child will be entitled to a pair of Black Shoes and a pair of P.T. Shoes. The amount for these shoes has been included in the Admission Fee. **No further payment is required**. Shoes can be collected from the school campus on **Wednesday 20th December, 2017**.

SHOES * **Black shoes with white socks.**

* **Sports shoes with white socks.**

SCHOOL MONOGRAMS, BELT, TIE, HOUSE JERSEY & SCHOOL DIARY FOR CLASS 1 - 2018

Each child will be entitled to:

2 Pocket Monograms.

1 Belt, Tie, Temporary Escort Card and House Jersey (Tee Shirts).

The School Diary will be given once the child joins school.

If parents / guardians wish to purchase more of these items, they may do so once school begins. Items may be purchased from the school office.

N.B. – Monograms, Belt, Tie, House Jersey and Temporary Escort Card will be given to the parents on Tuesday 12th December 2017 during the Admission Procedure.

Principal

Dated: 10th December, 2017