

## St. Lawrence High School



A JESUIT CHRISTIAN MINORITY INSTITUTION

Date: 9<sup>th</sup> July, 2020 Ref:SLHS/SJ/Parents/Notice:51/2020

## **NOTICE FOR PARENTS / GUARDIANS**

Dear Parents / Guardians,

When you send a mail to school for any type of Queries / Requests / Attestation etc, concerning your ward / student, you are required to mention the following details:

- Name of the Child / Registration Number / Class / Section / Roll Number
- Reason for Transfer Certificate
- Aadhar Card of both the parents (self attested for T.C)

Please note that unless the aforesaid details are provided by you, we will not be able to act / take any steps / provide you assistance / information or help you in the matter.

Your application may be hand written or send to school mail address principal@stlawrencehighschool.edu.in

Fr. Sebastian James, S.J.

Principal