



ST. LAWRENCE HIGH SCHOOL



A Jesuit Christian Minority Institution

WORKSHEET -6 (ANSWER KEY)

Topic – Templates, Themes and Background styles in MS poerpoint

Subject: COMPUTER

Class - 5

F.M:15

Chapter: MS PowerPoint 2010 : Special Effects

Date: 12/05/2020

Choose the correct answer for each question

15x1=15

- PowerPoint offers premade design framework slides known as
 - Templates**
 - Themes
 - Background styles
 - None of these
- Using a _____ gives your presentation a harmonious appearance with minimal effort.
 - Template
 - Theme**
 - Background style
 - None of these
- Features of MS powerpoint:
 - Inclusion of flying words
 - Include sounds, recordings
 - Insert pictures
 - All of these**
- A _____ is a single screen of a presentation.
 - Slide**
 - Page
 - Template
 - None of these
- Who developed the software- MS PowerPoint?
 - Microsoft**
 - Google
 - Apple
 - None of these
- _____ refer to the things in a presentation that are less noticeable or important than the main text or content.
 - Template
 - Theme
 - Background**
 - None of these
- Which options are present in Fill tab of Format Background dialog box?
 - Solid fill

- b. Gradient fill
 - c. Pattern fill
 - d. **All of these**
8. In which tab, do we find Sample Templates option?
- a. Home
 - b. **File**
 - c. Insert
 - d. Design
9. Name the tab and group, where built-in Themes are available.
- a. Home → Slides
 - b. Insert → Images
 - c. **Design → Themes**
 - d. None of these
10. Theme colors option is present in _____ tab.
- a. Home
 - b. Insert
 - c. **Design**
 - d. None of these
11. In which tab do we find Background styles option?
- a. **Design**
 - b. Home
 - c. Insert
 - d. File
12. Built-in themes colour cannot be changed by us.
- a. True
 - b. **False**
13. We can browse for downloaded themes in MS Powerpoint.
- a. **True**
 - b. False
14. Every new presentation starts with default theme, known as:
- a. Built-in themes
 - b. Browsed themes
 - c. **Office theme**
 - d. Templates
15. Which button helps us to restore the previous background settings?
- a. Apply to all
 - b. Close
 - c. **Reset Background**
 - d. None of these

Phalguni Pramanik