



ST. LAWRENCE HIGH SCHOOL



A Jesuit Christian Minority Institution

WORKSHEET -6

Topic – Charts

Subject: COMPUTER Class - 7

F.M:15

Chapter: Working with Data in MS Excel

Date: 01/02/2021

Choose the correct answer for each question:

15x1=15

- The pictorial representation of data in Excel.
 - Clip Art
 - Charts
 - Pictures
 - Symbols
- Excel has _____ basic chart types.
 - nine
 - ten
 - eleven
 - twelve
- Examples of 3-D chart:
 - Cylinder
 - Cone
 - Pyramid
 - all of these
- Which among the following is not an example of 2-D chart?
 - Column
 - Line
 - Pyramid
 - Pie

6. Which tab consists of Chart option?

- a. Insert
- b. Calculation
- c. Formula
- d. none of these

7. The tool that appears on selecting a chart in Excel:

- a. Chart
- b. Format
- c. Design
- d. None of these

8. Once a chart is inserted, to change the chart type, we go to _____ tab.

- a. Home
- b. Design
- c. Layout
- d. Format

9. Chart title option is available in _____ tab.

- a. Home
- b. Design
- c. Format
- d. Layout

10. Once a chart is created, any change in the data will be reflected in the chart.

- a. True
- b. False

11. Under which tab and grouping of commands will you find the Legend option?

- a. Layout --> Insert
- b. Layout --> Labels
- c. Design --> Type
- d. Design → Chart Layouts

12. Which among the following is not present in Labels group of Layout tab?

- a. Chart titles
- b. Change chart type
- c. Legends
- d. Axis titles

13. Gridlines is present in _____ tab.

- a. Home
- b. Insert
- c. Layout
- d. Format

14. Data graphed as slices of a circular area is a

- a. bar chart
- b. scatter plot
- c. pie chart
- d. column chart

15. The box on the chart that contains the name of each individual record is called the _____.

- A. cell
- B. title
- C. axis
- D. legend

Phalguni Pramanik