



ST. LAWRENCE HIGH SCHOOL

A Jesuit Christian Minority Institution



Worksheet 25

Class: XII

Sub: Costing & Taxation

Chapter: Unit II: Cost of Labour

Topic: Timekeeping Method 4

F.M.: 15

Date: 26/06/2020

Choose the correct alternatives:

1 x 15 =15

1. Biometric time record method is a system of taking
(a) biometric data; (b) attendance; (c) payroll; (d) none of these.
2. Biometric time record method is
(a) elaborate system; (b) simple system; (c) precise system; (d) none of these.
3. Biometric system is also used in
(a) taking new sim card; (b) enrolling for Aadhar Card; (c) opening a bank account; (d) all of these.
4. Biometric system has
(a) less accuracy; (b) maximum accuracy; (c) no accuracy; (d) none of these.
5. Biometric time record system is
(a) manual method; (b) mechanical method; (c) semi-automatic method; (d) none of these.
6. Biometric time record system is suitable for
(a) large organisation; (b) big organisation; (c) small organisation; (d) all of these.
7. Biometric time record system
(a) increases manipulation; (b) decreases manipulation; (c) eliminate manipulation; (d) none of these.
8. Biometric system has
(a) low initial cost; (b) moderate initial cost; (c) high initial cost; (d) none of these.
9. Biometric system can malfunction due to
(a) clerical error; (b) manual error; (c) mechanical defect; (d) none of these.
10. Biometric system is better than
(a) manual system; (b) semi-automatic system; (c) card time record system; (d) all of these.
11. Biometric system verifies
(a) identity; (b) personality; (c) individuality; (d) all of these.
12. For Biometric identification
(a) finger tips are used; (b) toe tips are used; (c) hair tips are used; (d) none of these.
13. Iris identification is used in
(a) card time record method; (b) dial time record method; (c) biometric time record method; (d) none of these.
14. Biometric record method is used for
(a) arrival of employees; (b) departure of employees; (c) both arrival and departure of employees; (d) none of these.
15. To use biometric system, biometric record of the employees is
(a) inserted after; (b) inserted before; (c) inserted at the time of use for attendance; (d) none of these.

Compiled by
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