



ST. LAWRENCE HIGH SCHOOL

A JESUIT CHRISTIAN MINORITY INSTITUTION

27, BALLYGUNGE CIRCULAR ROAD

Worksheet – 31

TOPIC: PUNCTUATION

2ND TERM



Subject: English Grammar

Class: 1

27.06.2020

Punctuation

A sentence is a group of words which makes complete sense. A sentence is a set of words that expresses a complete thought. It tells us, who or what the sentence is about and what happened. We use sentences to communicate facts, views and ideas.

How do you say
this in English?

,

Comma

How do you say
this in English?

■

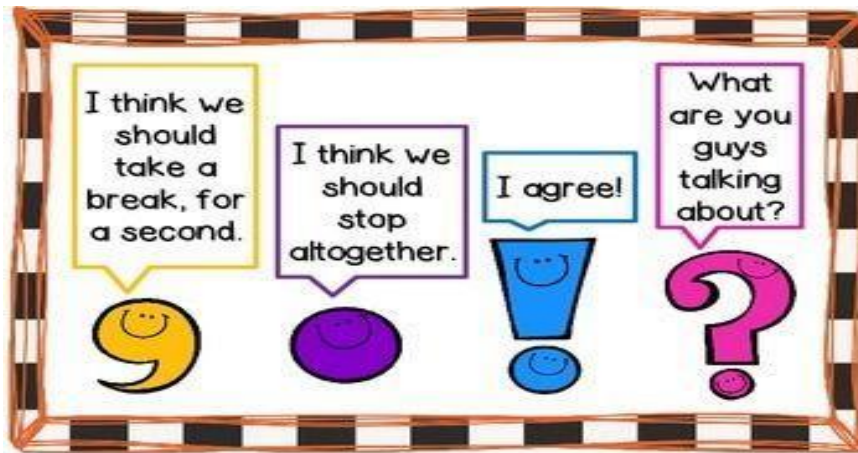
Full stop(period)

How do you say
this in English?

? Question Mark

How do you say
this in English?

! Exclamation Mark



Capital Letters

- Beginning of a sentence
My brother enjoys playing football.
- For proper nouns
 - Mary, Fred, France
- Days, months, festivals
 - Tuesday, July, March, Easter, Christmas
- For titles
 - Prince Charles, Duke of Edinburgh
- Books, Magazines, Film Titles, Brand names
 - Daily Mirror, Marks & Spencer, Race
- For “I”
 - Even when **I** am in the middle of a sentence

Sentence Endings

- **Full stop**

Most sentences end with a full stop.



- **Question mark**

How do you think I should end this sentence? We use a question mark at the end of a sentence when you are asking for something.

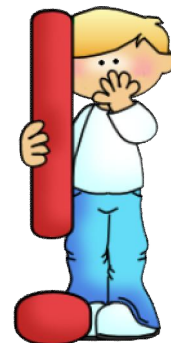


For example

What is your name? Where do you live?

- **Exclamation mark**

A sentence that is a command, shows surprise or other emphasis ends with one of these – so there!



- **Comma**

It is used to separate a series of naming words, describing words, action words



A. Punctuate the following sentences below:

1. will you come to my birthday party on friday
2. do not speak loudly in class
3. i am so excited to watch a movie
4. she goes to school by bus
5. my sister ria is taller than me
6. my friend likes ice cream

B. Correct the missing capital letters below:

1. she is from america.
2. where is taj mahal?
3. this is ahmed.
4. he is flying to mumbai.

C. Put a full stop (.) or a question mark (?) at the end of each sentence below:

1. I'm watching a nice movie
2. Are they hungry
3. Who is in the kitchen
4. He is my friend
5. That is my pet cat
6. Do you want water
7. David's dad is a teacher
8. How old are you
9. Can I have a pen, please
10. You can go to the party