



ST. LAWRENCE HIGH SCHOOL
A JESUIT CHRISTIAN MINORITY INSTITUTION



Worksheet No. 6

Sub: Business Studies

Class XII

Date: 13.05.2020

Topic: Principles of Management

Chapter – 2

Answer the following questions: (MCQ)

1. Henry Fayol was a

- a. Social scientists
- c. Accountant

b. Mining engineer

- d. Production engineer

2. Which of the following statement best described the principle of 'Division of work '

- a. Work should be divided into small tasks
- c. Resource should be divided among jobs

- b. Labour should be divided

d. It leads to specialization

3. Observe the following management principles and pick the odd one out.

- a. Unity of command

- b. Unity of direction

c. Maximum output

- d. Equity

4. Which scholar's definition on management is "Management is the art of getting things done through and with people in formally organised groups"?

a. Harold Koontz

- b. J.N. Schulze

- c. S. George

- d. Henry Fayol

5. _____ is the decision making body of an organization?

- a. Decentralisation

b. Administration

- c. Functional organisation

- d. Leadership

6. Who is known as 'the Father of Modern Theory of Management'?

- a. Harold Koontz.

b. Henry Fayol

- c. F.W. Taylor

- d. Max Weber

7. Henry Fayol is well known.....

a. As the father of scientific management

- b. For formulating general principles of management

- c. For promoting trade unionism

- d. None of these

8. Unity of command implies

- a. A subordinate should receive orders from all the superiors

- b. Individuals must sacrifice in the larger interest

c. Be accountable to one and only one superior

- d. None of these

9. Authority refers to

- a. Getting work done

b. Right to get work done

- c. Being in a managerial position

- d. Scalar chain

10. How are the principles of management formed?

- a. In a laboratory

b. By experience of managers

- c. By experience of managers

- d. None of these

11. Henri Fayol laid down

- a. 12 Principles

- b. 13 Principles

c. 14 Principles

- d. 15 Principles

12. Which of the following principles of management explains that each group of activities with the same objective must have one head and one plan?

a. Scalar Chain

c. Unity of Direction

13. Esprit de corps means -

a. Union is strength

c. Buyer beware

14. Authority and responsibility are _____ to each other.

a. Supplementary

c. Contradictory

15. Everything increases the importance of superiors role is -

a. Unity of direction

c. Centralization

b. Unity of Command

d. Authority and responsibility

b. Service is our motto

d. Product is our strength

b. Complementary

d. Inconsistent

b. Unity of command

d. Scalar chain

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