



ST. LAWRENCE HIGH SCHOOL

A JESUIT CHRISTIAN MINORITY INSTITUTION

27, BALLYGUNGE CIRCULAR ROAD, KOLKATA: 700019



Second Term Worksheet Number-16

Paragraph Writing

Sub: EnglishLanguage

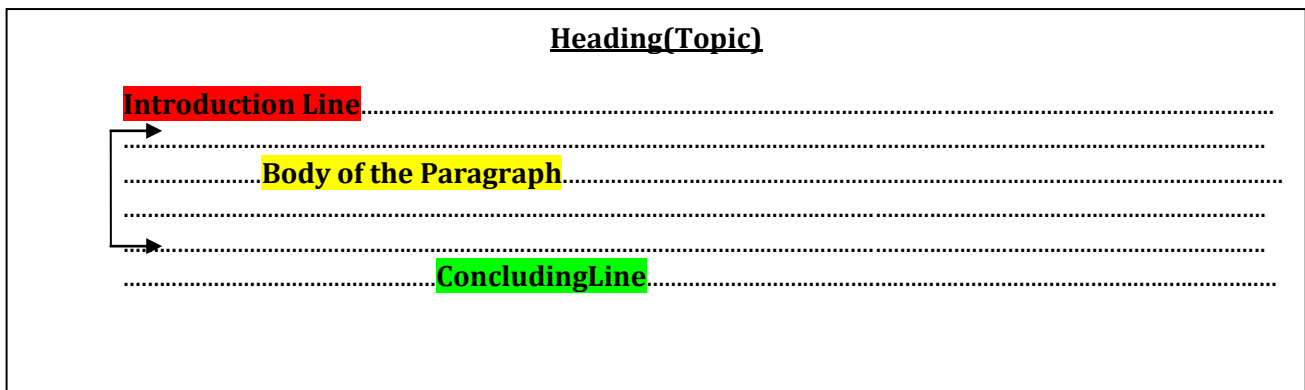
Class: 3

Date: 05.10.20

Steps to be followed while writing a paragraph.

- A paragraph writing should start with an **“Indent Format”**, that is, **you should leave “Two-finger gap”** and start writing the paragraph.
- Paragraph writing consists of a **Single Paragraph**. We should start the paragraph with the Indent Format and continue **till you finish it with the concluding line.**
- **Heading** of the Paragraph should be **given and underlined.**
- We begin the paragraph with the **Introduction Line** which is called a **Topic Sentence.**
- A Topic Sentence is the **first sentence** of the paragraph that introduces the topic.
- Rest of the sentences should agree and support the topic sentence. This is called the **‘Body of the Paragraph’.**
- Lastly, a line should be written which acts as a **conclusion of the paragraph.**

Picture format of the process of writing a Paragraph :-



Write a paragraph on the topic “Gandhi Jayanti”

Gandhi Jayanti

Mervyn Nathaniel