



ST. LAWRENCE HIGH SCHOOL

A JESUIT CHRISTIAN MINORITY INSTITUTION

Answers of Worksheet No. 7

Sub: Business Studies

Class XII

Date: 09.06.2020

Topic: Principles of Management

Chapter – 2

Answer the following questions: (MCQ)

1. Which of the following is not a principle of management given by Taylor?

- a. Science, not rule of Thumb
- b. **Functional foremanship**
- c. Maximum, not restricted output
- d. Harmony not discord

2. Management should find 'One best way' to perform a task. Which technique of scientific management is defined in this sentence?

- a. Time study
- b. Motion study
- c. Fatigue study
- d. **Method study**

3. Which of the following best describe 'Mental Revolution'?

- a. **It implies change of attitude**
- b. The management workers should not play the game of one man's ship
- c. Both management and workers require each other
- d. Workers should be paid more wages

4. Which of the following is not the functional area of management?

- a. Production Management
- b. Marketing Management
- c. Personnel Management
- d. **Information Management**

5. Who is known as the father of scientific management?

- a. **F. W. Taylor**
- b. Max Weber
- c. Henry Fayol
- d. S. George

6. The main aim of Taylor was to.....

- a. Improve labour relations
- b. **Improve productivity**
- c. To attempt a general theory of management
- d. None of these

7. Method study is.....

- a. **Preliminary survey of production process**
- b. Study of the movement of a work
- c. Study of operational efficiency
- d. All of the above

8. Purpose of time study is.....

- a. To remove wastage of time
- b. To give timely assistance
- c. **To determine fair days work**
- d. Watching time

9. The scientific technique of task setting is known as.....

- a. Work study
- b. Motion study
- c. **Time study**
- d. Method study

10. Scientific analysis of work under scientific management requires.....

- a. Time study
- b. Motion study
- c. **Both a & b**
- d. Work study

11. A study relating to the fixing of the working hours with rest periods to recoup the energy while performing the job is called?

- a. **Fatigue Study**
- b. Time Study
- c. Motion Study
- d. Work Study

12. Authority and responsibility are _____ to each other.

- a. Supplementary
- b. **Complementary**
- c. Contradictory
- d. Inconsistent

13. Piece rate system was written by –

- a. Harold Koontz
- c. Louis Allen

b. F. W. Taylor

d. Henri Fayol

14. Esprit de corps means –

a. Union is strength

c. Buyer beware

b. Service is our motto.

d. Product is our strength

15. Getting instructions from one boss at a time is known as –

a. Unity of supervision

c. Competition

b. Unity of action

d. Stability of work

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