ST. LAWRENCE HIGH SCHOOL

A Jesuit Christian Minority Institution

WORKSHEET -3 (Answer Key)

Topic – Cell & Range References and Formulae

Subject: COMPUTER Class - 7	**F.M:15**
Chapter: Formulae and Functions of MS Excel	**Date: 23/01/2021**

Choose the correct answer for each question: 15x1=15

1. These are horizontal lines of data in Excel worksheets.
   a. **Rows**
   b. Columns
   c. Data
   d. Cells

2. These are vertical lines of data in Excel worksheets.
   a. Rows
   b. **Columns**
   c. Data
   d. Cells

3. Each excel worksheet has a total of _____ rows.
   a. **65536**
   b. 75523
   c. 55452
   d. 88526

4. How many columns are there in a excel worksheet?
   a. 250
   b. 260
   c. **256**
   d. 266

5. B15 in excel represents_____.
   a. **Column B, Row 15**
   b. Row B, Column 15
   c. Column B, Row B
   d. Column 15, Row 15

6. A : A refers to all cells in column _____.
   a. **A**
   b. B
   c. C
   d. D

7. A15: A20 refers to all cell from:
   a. A10 to A20
   b. A5 to A20
   c. A20 to A25
   d. **A15 to A20**

8. A formula in excel contains:
   a. Arithmetic values
   b. Expressions
   c. Cell addresses and ranges
   d. **All of these**
9. A formula always starts with an/a _____ sign.
   a. **Equal(=)**
   b. Dollar(&)
   c. Hash(#)
   d. Ampersand(&)
10. When we enter a formula in a cell, it is also displayed in the _____ bar.
    a. **Formula**
    b. Address bar
    c. Both (a) and (b)
    d. None of these
11. The linking of text values is called _____.
    a. Addition
    b. Summation
    c. **Concatenation**
    d. All of these
12. To link a text value with other text, the _____ symbol is used.
    a. **Ampersand**
    b. Equal
    c. Dollar
    d. None of these
13. Which of the following mathematical operations cannot be performed on text values?
    a. Subtraction
    b. Multiplication
    c. Division
    d. **All of these**
14. The intersection of a row and a column is called _____.
    a. An Equation
    b. A Field
    c. Data
    d. **A Cell**
15. Which error occurs when a number is divided by 0?
    a. #####
    b. #VALUE!
    c. **#DIV/0!**
    d. #NUM!

Phalguni Pramanik