



ST. LAWRENCE HIGH SCHOOL

27, BALLYGUNGE CIRCULAR ROAD, KOLKATA - 700019

Session Plan/ Syllabus Coverage for the Academic Year 2025-2026



Subject: English Language

Term: First

Name of the Subject Co-ordinator: Melroy Anthony

Name of the Books: *Total English (T.E.)* and *Pearls of English Language (P.E.L)*

No. of Working Days: 103

No. of Periods Available: 24

Class: 10

Sections: A, B and C

MONTH	NO. OF PERIODS	LESSONS	TOPICS COVERED	CLASS WORK	TEACHING AIDS
APRIL	10	1. Composition (Pg Nos 8-11 of P.E.L. and 184-185 of T.E.) 2. Letter Writing (Pg Nos 32-35 of P.E.L. and 88-89 of T.E.) 3. Notice and Email (Pg Nos 38-41 of P.E.L. and 13-14 of T.E.) 4. Functional Grammar (Pg Nos 86-94 of P.E.L. and 142-144 of T.E.)	1. Descriptive Essay (Pg Nos 8-11 of P.E.L. and 184-185 of T.E.) 2. Formal Letter (Pg Nos 32-35 of P.E.L. and 88-89 of T.E.) 3. Notice Writing (Pg Nos 38-41 of P.E.L. and 13-14 of T.E.) 4. Prepositions (Pg Nos 86-94 of P.E.L. and 142-144 of T.E.)	1. Points for writing an effective Descriptive composition discussed along with model answer (Pg Nos 8-11 of P.E.L. and 184-185 of T.E.) 2. Format of Formal Letter explained (Pg Nos 32-35 of P.E.L. and 88-89 of T.E.) 3. Format of Notice Writing discussed (Pg Nos 38-41 of P.E.L. and 13-14 of T.E.) 4. Rules regarding Prepositions revised and exercises solved in class (Pg Nos 86-94 of P.E.L. and 142-144 of T.E.)	1. Handout of a model Descriptive Essay 2. Handout of a model Formal Letter 3. Sample of a Notice shown to the students 4. Chart explaining the important rules regarding Prepositions
MAY	07	1. Composition (Pg Nos 12-15 of P.E.L. and 157-158 of T.E.) 2. Letter Writing (Pg Nos 25-31 of P.E.L. and 42-44 of T.E.) 3. Notice and Email (Pg Nos 41-45 of P.E.L. and 15-16 of T.E.) 4. Functional Grammar (Pg Nos 95-102 of P.E.L. and 193-196 of T.E.)	1. Narrative Essay (Pg Nos 12-15 of P.E.L. and 157-158 of T.E.) 2. Informal Letter (Pg Nos 25-31 of P.E.L. and 42-44 of T.E.) 3. Email Writing (Pg Nos 41-45 of P.E.L. and 15-16 of T.E.) 4. Synthesis of Sentences (Pg Nos 95-102 of P.E.L. and 193-196 of T.E.)	1. Points for writing an effective Narrative composition discussed along with model answer (Pg Nos 12-15 of P.E.L. and 157-158 of T.E.) 2. Format of Informal Letter explained along with specimen answer (Pg Nos 25-31 of P.E.L. and 42-44 of T.E.) 3. Format of Email Writing discussed (Pg Nos 41-45 of P.E.L. and 15-16 of T.E.) 4. Rules regarding Synthesis of Sentences discussed and exercises solved in class (Pg Nos 95-102 of P.E.L. and 193-196 of T.E.)	1. Handout of a model Narrative Essay 2. Handout of a model Informal Letter 3. Sample of an Email shown to the students 4. Chart explaining the important rules regarding Synthesis of Sentences
JUNE	07 <u>U.T. 1 on 16th June 2025</u>	1. Composition (Pg Nos 15-18 of P.E.L.) 2. Letter Writing (Pg No 173 of T.E.) 3. Comprehension (Pg No 134 of T.E.) 4. Functional Grammar (Pg Nos 64-66 and 79-85 of P.E.L.)	1. Reflective Essay (Pg Nos 15-18 of P.E.L.) 2. Letter of Complaint (Pg No 173 of T.E.) 3. Word Meanings (Pg No 134 of T.E.) 4. Tenses (Pg Nos 64-66 and 79-85 of P.E.L.) <u>U.T. 1 Syllabus:</u> 1. <i>Prepositions</i> 2. <i>Synthesis of Sentences</i> 3. <i>Descriptive/Narrative Essay</i>	1. Points for writing an effective Reflective Essay discussed along with model answer (Pg Nos 15-18 of P.E.L.) 2. Format of Letter of Complaint explained (Pg No 173 of T.E.) 3. Points to keep in mind while answering Word Meanings (Pg No 134 of T.E.) 4. Rules regarding Tenses revised and exercises solved in class (Pg Nos 64-66 and 79-85 of P.E.L.)	1. Handout of a model Reflective Essay 2. Handout of a model Letter of Complaint 3. Chart explaining the important rules regarding Tenses

Teachers are requested to prepare a LESSON PLAN for each Topic to be taught. The Lesson Plans are to be submitted along with the monthly planner.

Signature of the Co-Teachers: 1. *M. Anthony*

2.

Dr. Jyoti K. Sinha

3. *K. Banerjee*

Submitted on: 21.4.25

Academic Co-ordinator: *K. Banerjee*

[Signature]

PRINCIPAL:

VICE PRINCIPAL:

[Signature]



ST. LAWRENCE HIGH SCHOOL

27, BALLYGUNGE CIRCULAR ROAD, KOLKATA - 700019

Session Plan/ Syllabus Coverage for the Academic Year 2025-2026



Subject: English Language

Term: First

Name of the Subject Co-ordinator: Melroy Anthony

Name of the Books: *Total English (T.E.)* and *Pearls of English Language (P.E.L)*

No. of Working Days: 103

No. of Periods Available: 33

Class: 10

Sections: A, B and C

MONTH	NO. OF PERIODS	LESSONS	TOPICS COVERED	CLASS WORK	TEACHING AIDS
JULY	14	1. Composition (Pg Nos 18-21 of P.E.L. and Pg No 209 of T.E.) 2. Letter Writing (Pg No 198 of T.E.) 3. Comprehension (Pg Nos 102-105 of T.E.) 4. Functional Grammar (Pg Nos 54-59 of P.E.L. and 206-208 of T.E.)	1. Argumentative Essay (Pg Nos 18-21 of P.E.L. and Pg No 209 of T.E.) 2. Letter of Application (Pg No 198 of T.E.) 3. Answering Questions (Pg Nos 102-105 of T.E.) 4. Transformation of Sentences (Pg Nos 54-59 of P.E.L. and 206-208 of T.E.)	1. Points for writing an effective Argumentative Essay discussed along with model answer (Pg Nos 18-21 of P.E.L. and Pg No 209 of T.E.) 2. Format of Letter of Application explained (Pg No 198 of T.E.) 3. Points to keep in mind while answering Questions explained (Pg Nos 102-105 of T.E.) 4. Rules regarding Transformation of Sentences explained and exercises solved in class (Pg Nos 54-59 of P.E.L. and 206-208 of T.E.)	1. Handout of a model Argumentative Essay 2. Handout of a model Letter of Application 3. Chart explaining the important rules regarding Transformation of Sentences
AUGUST	13	1. Composition (Pg Nos 21-23 of T.E.L. and Pg No 220 of T.E.) 2. Letter Writing (Pg No of 146 of T.E.) 3. Comprehension (Pg Nos 51-53 of P.E.L.) 4. Functional Grammar (Pg Nos 60-63 of P.E.L. and 218-219 of T.E.)	1. Picture Composition (Pg Nos 21-23 of T.E.L. and Pg No 220 of T.E.) 2. Letter of Invitation (Pg No 146 of T.E.) 3. Precis (Pg Nos 51-53 of P.E.L.) 4. Transformation of Sentences (Pg Nos 60-63 of P.E.L. and 218-219 of T.E.)	1. Points for writing an effective Picture Composition discussed (Pg Nos 21-23 of T.E.L. and Pg No 220 of T.E.) 2. Format of Letter of Invitation discussed (Pg No 146 of T.E.) 3. Points to keep in mind while attempting Precis discussed (Pg Nos 51-53 of P.E.L.) 4. Rules regarding Transformation of Sentences explained and exercises solved in class (Pg Nos 60-63 of P.E.L. and 218-219 of T.E.)	1. Handout of a model Picture Composition 2. Handout of a model Letter of Complaint 3. Sample of a model Precis shown to the students 4. Chart explaining the important rules regarding Transformation of Sentences
SEPTEMBER	06 <i>First Term Exam From 15th – 26th September 2025</i> (First Term ends on 26 th September 2025)	1. Composition (Pg No 118 of T.E.) 2. Functional Grammar (Pg Nos 113-117 of T.E.) 3. Revision <i>Entire Syllabus of First Term Examination completed</i>	1. Story Writing (Pg No 118 of T.E.) 2. Conditional Sentences (Pg Nos 113-117 of T.E.) 3. Revision <i>Syllabus For First Term Examination includes the following chapters:</i> 1. <i>Composition – Narrative, Descriptive, Argumentative, Reflective, Story, Picture Composition</i> 2. <i>Letter – Formal and Informal</i> 3. <i>a. Notice Writing</i> <i>b. Email Writing</i> 4. <i>Comprehension – Word Meanings, Questions and Answers, Precis Writing</i> 5. <i>Functional Grammar – Tenses, Prepositions, Synthesis of Sentences, Transformation of Sentences</i>	1. Points for writing an effective Short Story discussed along with model answer (Pg No 118 of T.E.) 2. Rules regarding Conditional Sentences explained and exercises solved in class (Pg Nos 113-117 of T.E.) 3. Thorough revision of all topics for the I.C.S.E English Language (Paper I) examination	1. Handout of a model Short Story 2. Chart explaining the important rules regarding Conditional Sentences 3. Revision questions to test the knowledge and for the purpose of recapitulation of the lessons

Teachers are requested to prepare a LESSON PLAN for each Topic to be taught. The Lesson Plans are to be submitted along with the monthly planner.

Signature of the Co Teachers: 1. *M. Anthony*

2. *Dr. Jane Kojari*

3. *K. Banerjee*

PRINCIPAL: *[Signature]*

Submitted on: *21.4.25*
Academic Co-ordinator: *K. Banerjee*

VICE PRINCIPAL: *[Signature]*



ST. LAWRENCE HIGH SCHOOL

27, BALLYGUNGE CIRCULAR ROAD, KOLKATA - 700019

Session Plan/ Syllabus Coverage for the Academic Year 2025-2026



Subject: English Language

Term: Second

Name of the Subject Co-ordinator: Melroy Anthony

Name of the Books: *Total English (T.E.)* and *Pearls of English Language (P.E.L.)*

No. of Working Days: 50

No. of Periods Available: 25

Class: 10

Sections: A, B and C

MONTH	NO. OF PERIODS	LESSONS	TOPICS COVERED	CLASS WORK	TEACHING AIDS
OCTOBER	(Second Term begins from 7 th October 2025) 10	1. Assignment 2. Revision (Pg Nos 113-142 of P.E.L.)	1. a. Aural Assignment b. Oral Assignment 2. Test Papers 1-5 (Pg Nos 113-142 of P.E.L.)	1. a. <u>Aural Assignment shall be conducted on 13th October 2025</u> b. <u>Oral Assignment shall be conducted from 24th October 2025 onwards</u> 3. Students will be drilled in Grammar and Comprehension practice with oral discussions on the various compositions, letters, notice and email topics from Test Papers 1-5 (Pg Nos 113-142 of P.E.L.)	1. Audio clips for Aural Assignment 2. Role-playing activities for Oral Assignment
NOVEMBER	12	Revision (Pg Nos 143-188 of P.E.L.) <u>U.T. 2 from 17th November 2025 onwards</u>	Test Papers 6-12 (Pg Nos 143-188 of P.E.L.) <u>U.T. 2 Syllabus:</u> 1. Tenses 2. Do As Directed 3. Argumentative Essay	Students will be drilled in Grammar and Comprehension practice with oral discussions on the various compositions, letters, notice and email topics from Test Papers 6-12 (Pg Nos 143-188 of P.E.L.)	Revision questions to test the knowledge and for the purpose of recapitulation of the lessons
DECEMBER	03 <u>Rehearsal Exam From 8th – 19th December 2025 onwards</u>	Revision (Pg Nos 189-206 of T.E.) <u>Entire Syllabus for Rehearsal Examination completed</u>	Test Papers 13-15 (Pg Nos 189-206 of T.E.) <u>Syllabus For Rehearsal Test includes the following chapters:</u> 1. Composition – Narrative, Descriptive, Argumentative, Reflective, Story, Picture Composition 2. Letter – Formal and Informal 3. a. Notice Writing b. Email Writing 4. Comprehension – Word Meanings, Questions and Answers, Precise Writing 5. Functional Grammar – Tenses, Prepositions, Synthesis of Sentences, Transformation of Sentences	1. Students will be drilled in Grammar and Comprehension practice with oral discussions on the various compositions, letters, notice and email topics from Test Papers 13-15 (Pg Nos 189-206 of P.E.L.) 2. Thorough revision of all topics for the I.C.S.E English Language (Paper I) Examination	Revision questions to test the knowledge and for the purpose of recapitulation of the lessons

Teachers are requested to prepare a LESSON PLAN for each Topic to be taught. The Lesson Plans are to be submitted along with the monthly planner.

Signature of the Co-Teachers: 1. *M. Anthony*

2. *Jane P. Gais*

3. *K. Banerjee*

Submitted on: 21.4.25

Academic Co-ordinator: *K. Banerjee*

PRINCIPAL: *[Signature]*

VICE PRINCIPAL: *[Signature]*